Kiwanis Foundation of Traverse City, Michigan, Inc.
PO Box 864 Traverse City, MI 49685
EIN #38-3222920

GUIDELINES FOR GRANTS

The Kiwanis Club of Traverse City has a charitable foundation, Kiwanis Foundation of Traverse City, Michigan, Inc., to create an endowment for the benefit of children and community of the Grand Traverse region. This Foundation is a 501 (C) 3 tax exempt organization.

Each year the Foundation Board of Directors will determine the amount it will distribute during its fiscal year (October – September). The Board may or may not distribute grants for any reason.

The Foundation has limited resources to distribute and will entertain grant applications for the distribution of these funds from worthy causes. Grants made generally range up to $5,000.

Criteria for support for a Foundation grant request includes:

a. capital expenditures
b. equipment
c. one-time special opportunity/event
d. new startups or projects

Criteria for non-support for a Foundation grant request includes:

e. other endowments
f. individuals
g. multi-year
h. on-going operating expense
i. salaries
j. participation fees or related expenses

Grant applications are available online at: www.kiwanisclubofttraversecity.org.

The deadline for grant applications will be received by the Foundation no later than April 1 of each year. Grant awards will be presented and disbursed in May. Additional awards may be made any time there are funds available with Board approval.

The Foundation is run by volunteers. The Board will accept or reject grant requests for any reason. Grant funding will normally be distributed within 30 days of a grant award notification.

Funds will be acknowledged by recipients as coming from “The Kiwanis Foundation of Traverse City” in appropriate press releases, print or electronic publications, and social media channels.

Grant recipients will be required to submit a brief narrative report of the use/benefits of funds within twelve (12) months of receipt, and may also be invited to give a brief presentation to the membership about the impact of the awarded grant funds, at a future Kiwanis Club of Traverse City meeting.

Completed Grant Applications may be sent by US Postal Service to:

President
The Kiwanis of Traverse City Foundation
PO Box 864 Traverse City, MI 49685

These guidelines may change without notice by the Foundation Board of Directors.

Adopted by Board of Directors on Wednesday, February 13, 2013
Revised and adopted by Board of Directors, January 14, 2019
Revised and adopted by Board of Directors, October 20, 2025